



**CITY OF RICHMOND HILL**  
**40 Richard Davis Drive**  
**Richmond Hill, GA 31324**

**July 18, 2023 | 6:00 P.M.**

**CITY COUNCIL WORKSHOP MINUTES**

**Present from City Council:** Mayor Russ Carpenter and *Councilmembers:* Les Fussell, Steve Scholar, and Robbie Ward

**Staff Present:** Chris Lovell, *City Manager*; Nathan Clark, *Assistant City Manager*; Dawnne Greene, *City Clerk*; Derrick Cowart, *Finance Director*; Randy Dykes, *Planning Director*; and Donna Wood, *Human Resources Director*.

Mayor Carpenter called the workshop to order at 6:00 PM. Mr. Dykes gave the opening invocation. Councilmember Fussell led the pledge of allegiance.

Roadkill Presentation by RHMS Students

*A presentation was not made at the workshop; reason unknown.*

**PLANNING AND ZONING**

Planning and Zoning Director Randy Dykes stated the following provided an overview of the following items that will be presented at the upcoming council meeting in August:

- *Board of Zoning Appeals Public Hearing:* A petition has been filed with the City of Richmond Hill by Jay Yancey requesting a variance to Article 16, Section 16.10 of the Unified Development Ordinance to allow for an additional building sign to be located at 10132 Ford Avenue.
- *Board of Zoning Appeals:* Approval/disapproval of a petition filed with the City of Richmond Hill by Jay Yancey requesting a variance to Article 16, Section 16.10 of the Unified Development Ordinance to allow for an additional building sign to be located at 10132 Ford Avenue.
- City Council
  - a. First Reading of a petition filed by the City of Richmond Hill to amend the following article of the Unified Development Ordinance (UDO) of the City of Richmond Hill, Georgia; Article 19 – Floodplain Management, and to repeal conflicting ordinances; to provide for an effective date; and for other purposes.
  - b. First Reading of a petition filed with the City of Richmond Hill by ECI Ventures, LLC requesting a rezoning of 37.82 acres, to include map and parcel numbers 0531006, 0531007, 0531008, and a portion of parcel 0531009. The request is to rezone the properties from C-1, General Commercial to MU-2, Community Mixed Use.
  - c. Approval/disapproval of the preliminary plat submitted by Adam Wilkinson with Goose Creek, LLC for the subdivision of parcel 0473-008, creating 2 separate parcels.

## ADMINISTRATION

City Clerk Dawnne Greene stated that information about park facility rental activity during 2022 was included in the packets for council to review. Staff will be proposing usage adjustments at an upcoming workshop.

Assistant City Manager Nathan Clark provided updates on the following items:

- a. *Community House*: Feasibility consultant will be meeting with pertinent staff during the first week of August.
- b. *Glass Recycling*: Asst. City Manager Clark provided an overview of the glass recycling cost and logistics. Councilmember Fussell would like curbside services to be considered as an available option from the proposed company. Councilmember Ward suggested Councilmember Cox would like to hear more about this and also agreed to contact Bryan County to determine interest in this service.
- c. *City Hall Exterior Improvements*: Lynch Associates submitted a plan to improve ADA compliance to the exterior of City Hall and this will be presented to council to approve at the August meeting.

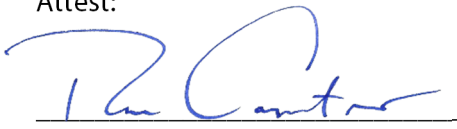
## FINANCE

Finance Director Derrick Cowart provided an overview of the following items:

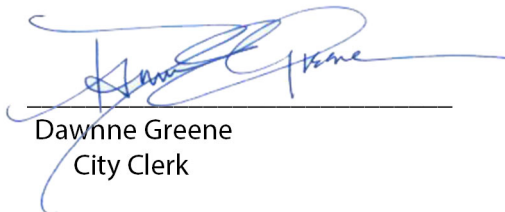
- a. *June 30, 2023 Financial Statement*: There were no questions regarding the statement.
- b. *Millage Rate Discussion*: A brief overview of rates with a rollback and without a rollback was provided to council. Mr. Cowart asked council to provide direction in upcoming weeks.
- c. *Classification and Compensation Study Recommendations*: Mr. Cowart and Human Resource Director Donna Woods recommend approving and implementing the Classification and Compensation Study at the next council meeting effective as of September 2, 2023.

**There being no further business, the workshop and special called meeting adjourned at 6:43 PM in a motion by Councilmember Scholar; seconded by Councilmember Fussell; and agreed by all.**

Attest:



Russ Carpenter  
Mayor



Dawnne Greene  
City Clerk



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40 Richard Davis Drive  
Richmond Hill, GA 31324

July 18, 2023 | 6:00 P.M.

**CITY COUNCIL SPECIAL CALLED MEETING MINUTES**

**Present from City Council:** Mayor Russ Carpenter and *Councilmembers:* Les Fussell, Steve Scholar, and Robbie Ward

Approval/disapproval of the petition filed by the City of Richmond Hill to amend the following articles and appendices of the Unified Development Ordinance (UDO) of the City of Richmond Hill, Georgia; Article 6 – Residential Districts; Article 11 – Overlay Districts; Article 12 – General Provisions; Article 13 – Conditional Uses; Article 14 – Parking and Loading; Article 16 – Signs; Article 21 – Subdivision – Purpose and Procedures; Article 23 – Subdivision – Plat Specifications; Article 32 – Definitions; Appendix F – Residential Infill Development District; and to repeal conflicting ordinances; to provide for an effective date; and for other purposes.

**Councilmember Scholar made a motion to approve the petition filed by the City of Richmond Hill to amend the following articles and appendices of the Unified Development Ordinance (UDO) of the City of Richmond Hill, Georgia; Article 6 – Residential Districts; Article 11 – Overlay Districts; Article 12 – General Provisions; Article 13 – Conditional Uses; Article 14 – Parking and Loading; Article 16 – Signs; Article 21 – Subdivision – Purpose and Procedures; Article 23 – Subdivision – Plat Specifications; Article 32 – Definitions; Appendix F – Residential Infill Development District and update the official zoning map accordingly; and to repeal conflicting ordinances; to provide for an effective date; and for other purposes. The motion was seconded by Councilmember Ward. Motion carried in the affirmative by all.**

There being no further business, the Council adjourned at 6:43 PM in a motion by Councilmember Fussell. The motion was seconded by Councilmember Ward. Motion carried in the affirmative by all.

Attest:

Russ Carpenter  
Mayor

Dawnne Greene  
City Clerk